



## **College Planning Council Meeting - Mar 17 2026 Minutes**

Tuesday, March 17, 2026 at 3:00 PM

WCC 204

### **1. MEMBERS**

#### 1.1 Members Present

Erika Endrijonas, Superintendent/President, Chair (non-voting)

Ryan Alexander, Classified Staff

Paloma Arnold, Executive Committee (non-voting)

Liz Auchincloss, Classified Staff - *sub. Tracy Reynolds*

Roxane Byrne, Advancing Leadership Association

Jamie Campbell, Academic Senate

Tara Carter, Academic Senate

Elizabeth Chisholm, Academic Senate

Sharon Colón, Association of Confidential Employees

Cecilia Contreras Martinez, Classified Staff

Ashley Farias, Classified Staff

Elizabeth Imhof, Academic Senate

Jordan Killebrew, Executive Committee (non-voting)

Dan Le Guen-Schmidt, Executive Committee (non-voting)

Keller Magenau, Executive Committee (non-voting)

Juan Quesada, Advancing Leadership Association

Joshua Ramirez, Academic Senate

Armando Ramos, Faculty Association

Christopher Renbarger, Executive Committee (non-voting)

Parker Shankin-Clarke, Classified Staff

Margarita Silva Garcia, Classified Staff

Solea Heredia, Associated Student Government

Leo Smith, Associated Student Government

#### 1.2 Members Absent

Beth Taylor Schott, Advancing Leadership Association

## **2. CALL TO ORDER**

Dr. Endrijonas called the meeting to order at 3:01 p.m.

## **3. APPROVAL OF MINUTES**

### **3.1 Approval of the Minutes of February 3 and March 3, 2026**

M/S/C (Ramos/Carter) to approve the minutes of February 3 and March 3, 2026. The motion passed unanimously.

## **4. PUBLIC COMMENT**

### **4.1 Public Comment Guidelines**

The following people made public comments:

- Cecilia Contreras Martinez re: reduction in force proposal
- Jamie Campbell re: reduction in force proposal
- Kathy O'Connor re: nominations for the next Faculty Lecturer
- Jordan Killebrew re: MySBCC portal improvements

## **5. INFORMATION/REPORTS**

### **5.1 Superintendent/President Updates**

Dr. Endrijonas provided updates on the following:

- Final approval has been received for the Health Information Management baccalaureate degree program. The HIT faculty position is approved and will be posted for recruitment in addition to four previously approved full-time faculty positions.
- Other positions that have been approved include: Financial Aid Tech, Executive Director of Bond Program, Payroll Technician, HR Business Partner, DSPS Test Center Technician, IT Director Administrative Systems, IT Director Infrastructure & Security, and Executive Assistant to VP Student Affairs.
- April 1st is the deadline to nominate colleagues for recognition awards in six categories. The recognition awards breakfast is scheduled for Friday, April 24th.
- There will be a PE Building groundbreaking ceremony on Monday, April 6.

### **5.2 California Virtual Campus-Online Education Initiative Presentation - P. Arnold**

Paloma Arnold, VP of Student Affairs, provided an overview of the online course exchange program. Benefits include increased access for students, potential to fill harder-to-fill classes, fewer canceled sections, and FTES from students outside the typical area.

Data from Fall 2023 through Spring 2026 shows that SBCC has more students taking courses at other colleges than enrolling from other colleges. There is no apportionment received for those enrollments but we do receive completion credit when students graduate. The District plans to carefully analyze data to identify patterns and potentially adjust course offerings.

### **5.3 Campus Safety Update - J. Killebrew**

Jordan Killebrew, Executive Director of Public Affairs and Communications, reported that there has been no confirmed ICE presence on campus since December. The Board recently approved an MOU with 805 UndocuFund to formalize a collaborative relationship. The community is asked to photograph suspicious

vehicles and report to campus safety or Jordan for rapid response protocol. Managers have access to signage options that can be used to designate non-public spaces.

A draft MOU with Santa Barbara Police Department is in progress to further define an existing relationship and agreement required by Title V. SBPD will be expected to abide by college policies when on campus. District attorneys are reviewing the agreement before it goes to the Board of Trustees and Santa Barbara City Council. Business Services is also exploring modernization of campus video camera technology.

#### 5.4 Employee Headcount Report - D. Le Guen-Schmidt

Dan Le Guen-Schmidt, VP of Human Resources, presented a quarterly headcount report and addressed questions about staffing trends. In response to concerns about the number of administrators, it was noted that a number of management positions support equity-based programming mandated by the Chancellor's Office, such as Basic Needs, Raising Scholars, Dream Center, Pride, and EOPS. Members requested a more detailed report showing each management position, funding source, and whether mandated by law.

VP Le Guen-Schmidt explained that position control is managed through the Business Services office because it's tied to funding and budget, while HR focuses on active recruitments once positions are funded. The VP of Business Services is preparing a report on funded but unfilled positions for the next meeting.

#### 5.5 IT Updates - I. Class

There were no IT updates at this time.

### **6. ACTION**

#### 6.1 Resource Request Recommendation - C. Renbarger

The Budget Committee reviewed last year's non-instructional resource requests and recommended a total of \$107,167 to replace one facilities truck, one facilities cart, and 2 bottle filling stations, installing an accessible door for the Student Services lounge, and installing security cameras in public spaces in Student Services.

M/S/C (Shankin-Clarke/Contreras Martinez) to approve the recommendation. The motion passed unanimously.

### **7. FUTURE AGENDA ITEMS FOR CONSIDERATION**

- Program Review Workgroup Update
- Student Success Data (April 21)
- Accreditation Forum
- Final Compendium of Institutional Planning and Governance
- Position Control Report
- Additional Ranked Requests
- Campus Climate Survey

### **8. MEETING DATES**

8.1 Meeting Schedule and Agenda Item Due Dates

**9. ADJOURNMENT**

9.1 Adjourn Meeting

Dr. Endrijonas adjourned the meeting at 4:11 p.m.