

Program Name *

NC ESL

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Applicable Program Area

- Basic Skills: Adult High School/GED
- English as a Second Language/Literacy: Noncredit ESL
- Adults in the Workforce: Intergenerational Prep Project to Support K-12 Success
- Adults with Disabilities Research Study
- CTE: Career Skills Institute
- Pre-Apprenticeship Construction Technology Training
- CTE: Short Term Vocational Bridge Program
- Student Support Services

I. Summary of Activities based on the objectives submitted from the Request for Proposal and Activity Chart. These should reflect the goals of AEBG including but not limited to integrative programming for noncredit pathway bridge courses and certificates, internship/placement programs, integrative learning strategies, progress of program working groups and task forces. List and describe their progress.

AEBG 2nd Quarterly Report
NC ESL Program

1. Curriculum Development

NC ESL faculty teams are working to finalize the AEBG curriculum development projects by August 21, 2016. Board memos have been submitted, and faculty will receive payment for these curriculum development activities upon their completion.

A. Core Curriculum (\$7250)

This activity is based on Objective 1: Enhance the core curriculum to include content-based job readiness and content-based instruction leading to employability). It also addresses Objective 2.5: Streamline student goal-setting and pathway identification strategies).

B. Pathway Courses (\$7250)

This activity pertains to Objective 2.2: Modify existing VESL courses to improve student readiness for occupation-specific vocational classes. It also serves to meet Objective 2.3: Create VESL pathways to vocational certificates.

2. Professional Development (PD)

A. Board memos have been submitted for approval. Faculty receive stipend payment upon completing the Professional Development events (\$16,500).

B. NC ESL adjunct instructors attended a professional development workshop called Canvas Basics, which was presented by the Faculty Resource Center on 6/21/16 and 6/22/16. This activity pertains to Objective 1.7: Provide faculty with professional development to integrate workplace and job-readiness teaching applications. It is also intended to meet Objective 1.9: Provide faculty with technical application training modules.

C. Consultants have agreed to develop and present workshops in key project areas. The forthcoming workshops are under construction. The hiring of consultants pertains to Objective

5: Provide Instructors with Professional Development workshops.

3. Program Support

A. In summer term, the AEBG grant covered \$18,342.51 for instructional aid salaries. The remaining budgeted funds (\$13,217) have been encumbered for instructional aide salaries in fall semester.

This activity pertains to Objective 8: Fund support staff to coordinate new program development and delivery.

B. The staff assistant salary has been encumbered for the remainder of 2016 (\$23,000). This position addresses Objective 8: Fund support staff to coordinate new program development and delivery.

4. Marketing and Outreach

A. A part-time, temporary assistant was appointed to complete the NC ESL outreach plan. This person is working with NC faculty and staff to finalize the outreach plan. The final plan will be presented as part of the 3rd quarterly report. This activity addresses Objective 6: Improve student enrollment figures by creating program visibility, improve student outreach, and facilitate student access.

5. Instructional Materials

A. Instructional materials have been purchased. These items will be used to meet Objective 1: Enhance the core curriculum to include content-based job readiness and content-based instruction leading to employability.

II. Data Reporting: Fall 2015 - Present (work with AEBG Coordinator on data tracking)

1. Current number of noncredit students served Fall 2015, Spring 2016, and Summer 2016 in your program 2. Current number of students who have completed Career Skill Institute courses to receive a Digital Badge 3. Number of students who have met with Academic Advisor/Faculty member to discuss bridge/transfer plan

Data Report: Duplicated Headcount

Fall 2015:	NC ESL	3253
	VESL	56
Spring 2016:	NC ESL	3183
	VESL	41
Summer I 2016:	NC ESL	776
	VESL	21
Summer II:	Pending	

III. Budget Narrative. Members are expected to make their best efforts to expend funding by June 30, 2016 and no later than December 31, 2016. The timeline of activities should reflect expenditures by this deadline. Please describe your efforts to expend these funds. Examples include hiring faculty and/or faculty, narratives, programmatic committee meetings, purchasing of supplies...

An attachment was sent to the AEBG Coordinator explaining budget expenditures.

IV. Marketing Efforts. Please list and describe marketing and outreach efforts to advertise your program.

The Marketing Plan will be submitted in the next quarterly report.
